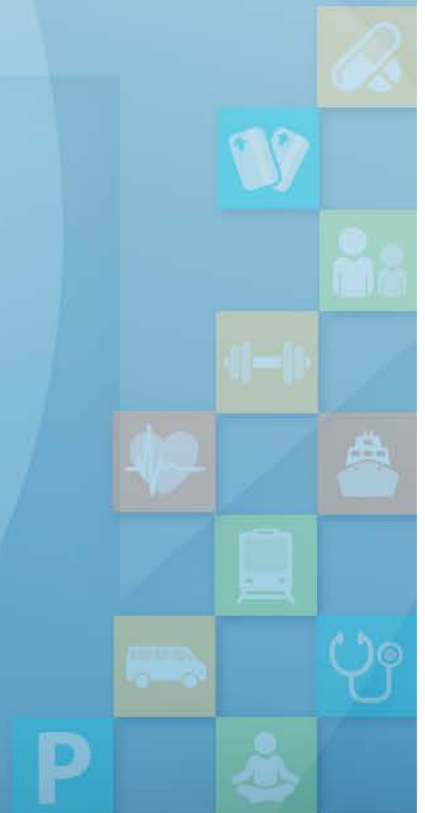


How to Use the MyFlexMobile App for iPhone



The MyFlexMobile App can be easily downloaded for free from the iTunes Store to your iPhone, iPad, iPad Mini and iPod Touch.

1. Once the App has been downloaded, you can click on the MyFlexMobile App icon to access the log in page.



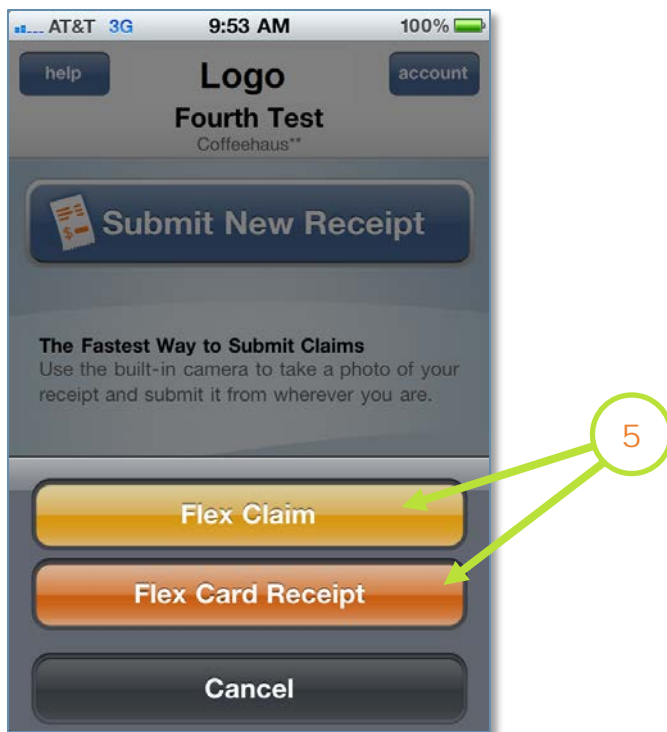
- From the login screen, enter your **Username** and **Password** (this is the same username and password for MyFlexOnline.com). Select **Log In** to continue.



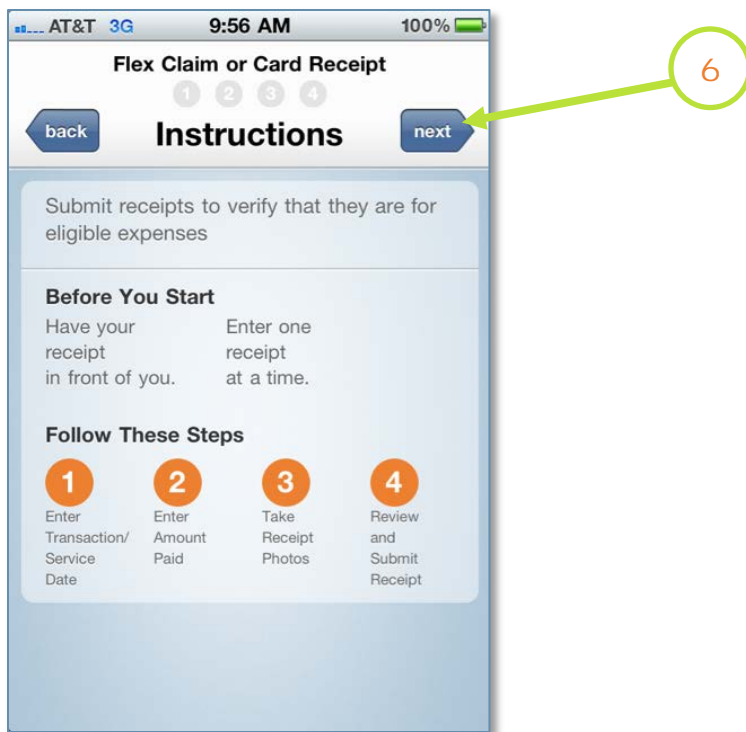
- Once logged in, you have the option to view your benefit account balances by selecting **account** or to submit a new claim (or debit card receipt) by selecting **Submit New Receipt**.
- To submit a new claim or a debit card receipt, select **Submit New Receipt**.



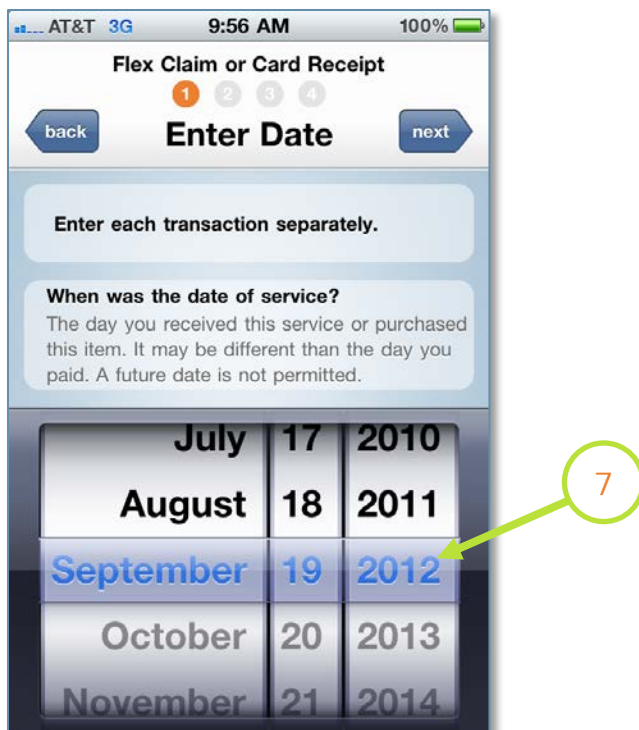
- 5. To upload a claim, click on **Flex Claim** or to submit a receipt for debit card use verification select **Flex Card Receipt**.



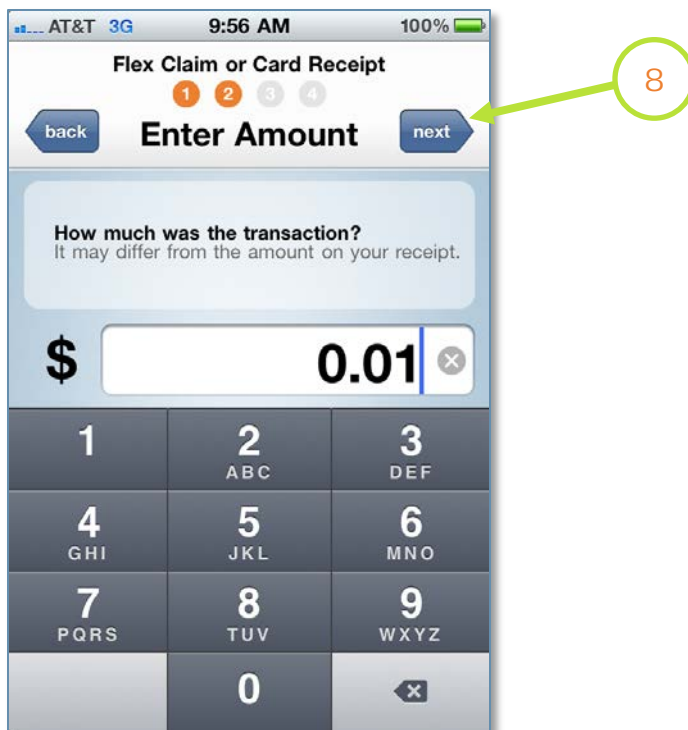
- 6. Click **Next** to start the claim submission process.



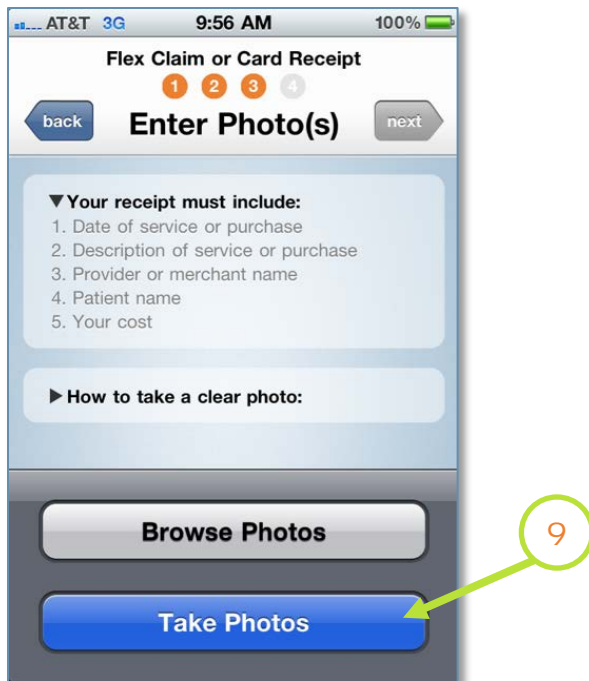
- Using the date reel, enter the month, day and year of your service date. Select **Next** to continue.



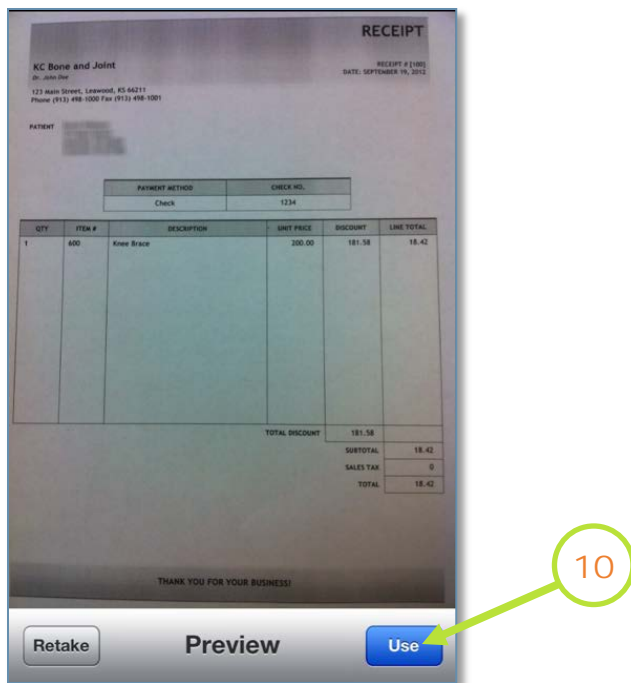
- Using the key pad enter the amount of your transaction. Select **Next** to continue.



- When adding a photo to your claim you have two options. You may either Browse Photos which will pull up the existing photos stored on your phone or you can Take Photos. Click on **Take Photos**.



- After selecting **Take Photos**, the camera on your iPhone will automatically open. Take a picture of your receipt. Once you take a picture, you have the option to **Use** the current photo or to **Retake**. If the photo looks good, select **Use** to continue.



11. To finalize your upload, carefully review the attestation statement and select **Submit**.



12. After submitting your claim, you have the ability to submit another receipt by selecting **Submit New Receipt**.
13. Select **All**, to view the history of your MyFlexMobile claim submissions
14. Select **Account**, to view your benefits and balances.



15. After reviewing your benefit accounts, select **Done** to submit a new claim or select **Log Out** to exit your account.

